

Lewiston-Nez Perce County Regional Airport Authority
MINUTES Special Meeting
Airport Authority Conference Room
3632 Stearman Street
Lewiston ID 83501



Board Members: Gary Peters, Mandy Miles, Chris Hayes, Katherine Seekins

Tuesday, September 22, 2020
1:00 PM

- A. **CALL TO ORDER** - Chairman Gary Peters called the meeting to order at 5:30pm.
- B. **PLEDGE OF ALLEGIANCE** - Led by Chairman Peters
- C. **ROLL CALL** - 4 commissioners present (1 remotely and 3 in person); Attorney Thad O'Sullivan (remotely), Airport Director Mike Isaacs, Airport Associate Director Polly Knelsen, 8 other attendees in the audience and 11 remotely
- D. **OLD BUSINESS**
- ACTION ITEM: Accept Resolution 2020-29 Purchasing Policy Amendment – Motion to table made by Commissioner Hayes, seconded by Commissioner Seekins. Board would like a work session on the purchasing policy prior to voting on it. Motion passed unanimously.
- E. **NEW BUSINESS**
- ACTION ITEM: Elect FY21 Officers – Commissioner Hayes moved to keep the same officers as last year. Commissioner Miles seconded motion. Motion failed unanimously. Commissioner Hayes moved to have Chairman Peters remain as Chairman, Commissioner Miles continue as Vice Chair, and Commissioner Seekins remain as Secretary as well as take on Treasurer responsibilities until the 5th board position is filled. Commissioner Hayes included in his motion to have a revote on the 2nd regular board meeting after the new commissioner appointment in FY21. Commissioner Miles seconded. Motion passed unanimously.
 - ACTION ITEM: Accept Resolution 2020-31 Purchase of Terminal Furniture – Commissioner Miles moved to accept and Commissioner Seekins seconded. Seekins asked the number of seats that the expenditure, which is part of the local capital projects for FY20, would cover. Isaacs shared that there will be 26 chairs in all and they will be used on the main floor as soon as they arrive since they can be cleaned easily. Then, moved to second floor when the second floor remodel is further along. Motion passed unanimously.
 - ACTION ITEM: Accept Resolution 2020-32 Award Contractor for South Hangar Area Infrastructure – Isaacs shared that two bids had been received and that Albright's was the least expensive option. Commissioner Miles moved to award the contract to Albright and Commissioner Seekins seconded the motion. Commissioner Hayes asked what has been spent to date and where the extra money would be coming from. Polly shared that the FY21 budget, which begins next week, has nearly \$900,000 set aside for South Hangar work and that there

is still CARES ACT money that has not been earmarked for projects for this fiscal or next fiscal. Hayes communicated he hadn't seen this information in the approved FY21 budget and requested more clarification. Peters said that the money will be from the city and county to help cover these costs and they are improvements that have to be done. Isaacs said he would clarify any questions, and shared we do not have the approved budget available right now.

Commissioner Seekins requested to see all bids before meetings in the future.

Motion passed unanimously.

- ACTION ITEM: Approval of Letter to City of Lewiston re. Communication Structure – Mike read the draft letter aloud and Commissioner Hayes offered a history of the board and how they have exercised their power based on the two sponsors. Commissioner Hayes made a motion to accept this letter with the following edits: addressed to Mayor Collins, cc'd to County Commissioners, signed by all board members who agree with motion as well as Mike Isaacs to show solidarity as a board and with the director. Seekins seconded the motion. Commissioner Seekins requested the City utilize their board contact liaison (her) in the future. Commissioner Miles said he was disappointed in this "fishing expedition" and hoped for better from Mr. Nygaard and the other City staff. Mayor Collins commented that he had not seen the letter that Mr. Nygaard had sent to the FAA, but was the one to ask Nygaard about any concerns that he had heard about LWS that may need attention. Peters said it was disappointing that the City would do this as one of the two sponsors of LWS and expected better in the future. One sponsor circumvented the director and the board and caused unnecessary concern in this area. We need everyone to be honest and transparent in order for us to get things accomplished together. The motion passed unanimously.

F. CITIZEN COMMENTS

- Todd Snar – Lewiston – shared that as a concerned citizen, he wanted to know what the city had received in order to spark Nygaard to write a letter to the FAA without first checking in with the airport manager or board members. Peters responded that the airport had done nothing to warrant Nygaard's letter. Snar commented that he is appreciative of the board for making decision for the air service development (ArkStar) at the last meeting and believes they will be great for LWS. Snar said he was sick of reading strange comments in the (Lewiston Tribune) and that the airport board is doing what they need to do. If any business runs without insurance that is required, they would be closed down. The board was forced to do what they did.
- Bill Strange – Lewiston – wanted to address the recent article in the Lewiston Tribune that did not offer one positive piece of information even though the director shared numerous positive things at the last board meeting. Instead, it only shared unsubstantiated "facts" of a disgruntled past employee. He shared how disappointed he was in the Tribune for this.

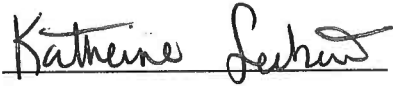
G. COMMISSIONER COMMENTS

- Hayes – there are a number of outstanding items that he does not want anyone to miss that need to get completed and would like Chairperson Peters to

schedule some additional meetings to get things caught up. Hayes is also appreciative of Mayor Collins.

- Seekins – No comment
- Miles – Found out today that LWS has received a waiver for the sprinklers on the 2nd floor terminal remodel. Therefore, the airport will NOT need to add any additional sprinklers which will save a lot of money.
- Peters – Southside has taken a lot of hard work, communication and flexibility by everyone. Peters also thanked the county for their extra money and for the city for their amount as well. He also shared that when there is growth, we open ourselves up to criticism but he would stand behind every decision made by this board and Director Isaacs. Peters is also sad and disappointed about the letter that Nygaard sent to the FAA and hopes for more open communication in the future. Also, Peters offered an update about the Intrastate Committee he is sitting on and said that he hopes that in November the committee will meet in Lewiston as he would love to show off what LWS has to offer.

H. **ADJOURNMENT** – meeting adjourned at 2:02pm



Attest:

Katherine Seekins, Secretary