

## COMMITED TO YOU

LWS values you as a customer and will do everything we can to ensure your health and safety remain secure.

In the midst of the COVID-19 outbreak, we want to start by saying we are going above and beyond to prevent any disruption to our current services. We are actively implementing a new and improved procedure for cleaning and sanitizing to continue providing the responsive service you expect of LWS.

The welfare of our customers, employees, and their families is our main priority. On top of sanitary measures, we continue to ensure all safety protocols stay in place to maintain a healthy and safe workplace.

At this time, we are staying aware of Interim Infection Prevention and Control Recommendations for COVID-19, while still meeting and exceeding the Center for Disease Control's guidelines. Our trained staff are disinfecting all public areas after every flight at LWS while utilizing an upgraded cleaning process that will offer the highest level of sanitation. Additionally, we are adding air sterilization to all air handlers.

We have also taken precautionary measures by increasing social distancing amongst our staff. Employees will be staggered in their work schedules, will not be traveling to any stores unless for essential operations, and will also not travel together on our property. Any staff member with any signs of respiratory illness or fever will stay home.

In an effort to social distance at this time, we will not allow the public into the airport administration building until further notice. There will be a lock box near the entry to receive any paperwork or payment that may be delivered and the box will be checked twice per day. Badging will be restricted to urgent uses only.

All scheduled and necessary meetings will be held through ZOOM. Please watch for invitations to participate to be posted on Facebook and our website accordingly.

As your regional airport, LWS will continue to monitor the situation and provide any necessary updates as they become available. We will do our very best to provide the highest level of service at this time.

