

**Lewiston- Nez Perce County Regional Airport Authority**  
**Special Meeting**  
Airport Authority Conference Room  
Airport Terminal Building, Second Floor  
406 Burrell Avenue  
Lewiston ID 83501



Board Members: Jim Bennett, Debra Smith, Gary Peters, Mandy Miles, Chris Hayes

**AGENDA – SPECIAL MEETING**  
**September 4, 2019 – 5:30 pm**

- A. **CALL TO ORDER**
  - Reminder to turn off cell phones.
- B. **PLEDGE OF ALLEGIANCE**
- C. **ROLL CALL**
- D. **OLD BUSINESS**
  - ADK Consulting Search Contract
  - Pro DIGIQ Part 139 & LWS Lease management software FY19 budget
  - Parking lot Kiosk equipment order – FY20 budget
- E. **NEW BUSINESS**

**ACTION ITEMS:**

  - Presentation of FY18 audit by Presnell Gage
  - Knife River Contract for AIP43
  - FAA Reimbursable agreement for the ACTC Tower

**DISCUSSION ITEMS:**

  - Discussion regarding board elections for September 2019
- F. **CITIZEN COMMENTS**
- G. **COMMISSIONER COMMENTS**
- H. **EXECUTIVE SESSION**
  - In accordance with Idaho Code Section 74-206(f), "To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending, based on a complaint, litigation or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement."
- I. **RETURN TO OPEN SESSION**
- J. **ADJOURNMENT**

**Any person needing special accommodations to participate in the above noticed meeting should contact the Airport Terminal Office at 406 Burrell Ave., Lewiston, ID 83501 in person or by phone at 208-746-4471 prior to the meeting.**