

**Lewiston-Nez Perce County Regional Airport Authority
Board of Commissioners Work Session
Minutes of October 16, 2013**

The Lewiston-Nez Perce County Regional Airport Authority Board of Commissioners met in a Work Session on Wednesday, October 16, 2013 in the Airport Conference Room, 406 Burrell Avenue, Lewiston, Idaho.

I. CALL TO ORDER AND ROLL CALL

Chairman McCann called the meeting to order at 6:00 p.m. Commissioners present included Bill McCann, Jr., Pat Nuxoll, and Verl Long. Commissioners Chris Hayes and Mike Martin were unable to be present.

II. CITIZEN COMMENTS

Chairman McCann welcomed Commissioners and those in the audience, then asked if anyone would like to address the Board about items on or off the agenda.

There were no citizen comments.

III. MASTER PLAN KICK-OFF

Chairman McCann introduced the topic by reminding those present of the importance of the master plan. Armstrong Consultants have been retained to help guide the board in developing a document that will guide airport improvements over the next 5 to 10 years or more. He thanked those present, especially the technical advisory committee who have volunteered to focus on the various plan building blocks and provide feedback to the Consultants and the Board. He then introduced Justin Pietz, Armstrong's planner. Mr. Pietz used a power point presentation to explain how the planning process worked. He also provided a handout that identified decision points for the Board, organizational roles of the Federal Aviation Administration, State Aeronautics, the various land use authorities, and of course, the Airport Authority. He then noted the public informational meetings and the target dates for review of forecasts and approval of the Airport Layout Plan. A brief question and answer session followed the PowerPoint. Armstrong will send out Technical Advisory Committee meeting notices and information directly to the Committee with information to the Airport Manager.

IV. ADJOURNMENT

There being no further business, Chairman McCann adjourned the meeting at 715 p.m.



Robin L. Turner, AAE
Airport Manager/Recording Secretary