

**Lewiston-Nez Perce County Regional Airport Authority
Board of Commissioners Special Session Minutes**

Airport Administration Conference Room
Third Floor, Airport Terminal Building
406 Burrell, Lewiston, ID 83501

Thursday, 24 March 2016 - 5:00 pm

I. CALL TO ORDER

Chairman McCann called the meeting to order at 5:02 pm. Commissioners present included William V. McCann, Jr., Pat Nuxoll, Jim Finley and Emmett McCormick. Commissioner Verl Long was excused from the meeting due to a previous commitment.

II. CITIZEN COMMENTS

There were no citizen comments.

III. OLD BUSINESS

A. PAVEMENT MANGEMENT PROGRAM

Airport Manager Hayes gave an overview of a proposed contract with Reid-Middleton for the completion of the Pavement Management Program (PMP). There was general discussion among the commissioners about the contract. The question was raised and discussed if task 8 of the contract was necessary to complete since runway 8/26 had a recent overlay. Chairman McCann asked if there were necessary Passenger Facility Charge (PFC) funds available to participate in the match portion of the grant. Commissioner Nuxoll responded that necessary funding is available and he would work with Hayes and Denise Gustin to project PFC revenue/disbursements for the next couple of years as a double check. Commissioner Finley made the motion to send the contract back to Reid Middleton to verify the cost of the contract without task 8 and re-submit the revised contract back to the board for future discussion. The motion was seconded by Commissioner McCormick and it passed unanimously.

IV. NEW BUSINESS

A. LEADING EDGE AVIATION LEASE

Chairman McCann asked the group if they had any objection tabling this business to the April 21, 2016 meeting per a request from Leading Edge Aviation. Seeing no objection this business was tabled until April 21.

B. AERO TRACTOR SPRAY SERVICES LEASE

Airport manager Hayes gave an overview of the commercial request from Aero Tractor Spray Services to enter into a short term lease to use the South Apron Ramp for agricultural services. Hayes then presented a draft lease for the boards review. Commissioner Finley asked that provisions be added to the lease stating tie downs would be provided by the Lessee. Commissioner McCormick made the motion to approve the lease with requested modifications and that Hayes be allowed to present the lease to Jim Pope, but Hayes was not authorized to make additional changes after presenting said lease to Pope. The motion was seconded by Commissioner Nuxoll and it passed unanimously.

V. ADJOURNMENT

There was a brief discussion about the date for the next regular meeting since the board will be on travel the day of the regular session. Based on the conversation the regular session for the month of April will be on Thursday the 21st. The meeting was adjourned at 6:17 PM.



Chris Hayes
Airport Manager/Recording Secretary