

**Lewiston-Nez Perce County Regional Airport Authority  
Board of Commissioners Special Session Minutes**

Airport Administration Conference Room  
Third Floor, Airport Terminal Building  
406 Burrell, Lewiston, ID 83501

*Monday, 1 February 2016 - 5:00 pm*

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**I. CALL TO ORDER**

Chairman McCann called the meeting to order at 5:00 pm. Commissioners present included William V. McCann, Jr., Pat Nuxoll, Verl Long, Jim Finley and Emmett McCormick.

**II. CITIZEN COMMENTS**

There were no citizen comments.

**III. NEW BUSINESS**

**A. SNOW REMOVAL EQUIPMENT**

Airport manager Hayes gave an overview of a proposed contract with Reid-Middleton for the acquisition of snow removal equipment. Hayes explained the contract had been through the independent fee estimate and negotiations process. Furthermore, Gary Gates of the Helena ADO had found the costs reasonable. There was a general discussion about the cost of the contract and what the benefit was and the possibility of acquiring the snow removal equipment without help from the consultant. It was decided that due to staffing levels and current work load, this would not be feasible at this time, but would be considered in the future. Commissioner Long moved to approve the agreement with Reid-Middleton to acquire snow removal equipment. The motion was seconded by Commissioner Finley and it passed unanimously.

**B. NORTH APRON RAMP SUPPLEMENTS AND GRANT AMMENDMENT**

Airport manager Hayes gave an overview of supplement #4, supplement #5 and the amendment to Grant #38. Hayes explained supplement #4 was going to be paid through liquidated damages by the contractor and was primarily for engineering of the failed P-209 rock. Supplement #5 is FAA grant eligible and is for additional engineering time since the contract went over the amount of scheduled construction days. Finally, Hayes explained the grant amendment is the formal paperwork asking the FAA to participate in the construction cost increases that took place during the project. Commissioner Long voiced his displeasure with the cost overruns. There was a brief discussion about new measures implemented with Reid-Middleton to ensure future projects do not have the same issue. Commissioner Long moved to approve supplement #4 as presented and supplement #5 subject to FAA approval. Long clarified that without FAA approval supplement #5 would not be approved by the airport board. Commissioner Finley seconded the motion and it passed unanimously. Commissioner Finley moved to approve the Grant Amendment pending FAA approval. Commissioner Long seconded the motion and it passed unanimously.

**C. FAA GRANT APPLICATION**

Airport manager Hayes explained Grant application #39 was the airports formal request to FAA of what the airport would like to spend grant money on next year and was needed for programmatic needs by the FAA. The grant application being submitted included ARFF station design, snow removal equipment and pavement management program funding. Hayes also explained the airport was not obligated to accept the money if needs changed or funding was not available. The application was merely a formal request.

Commissioner Nuxoll moved to approve the application as submitted. Commissioner Finley seconded the motion and it was approved unanimously.

**IV. ADJOURNMENT**

The meeting was adjourned at 6:25 PM.



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Chris Hayes  
Airport Manager/Recording Secretary