

**Lewiston-Nez Perce County Regional Airport Authority
Board of Commissioners Meeting
Minutes of August 3, 2011**

The Lewiston-Nez Perce County Regional Airport Authority Board of Commissioners met in Regular Session on Wednesday, August 3, 2011 in the Airport Conference Room, 406 Burrell Avenue, Lewiston, Idaho.

I. CALL TO ORDER AND ROLL CALL

Chairman McCann called the meeting to order at 5:00 p.m. Commissioners present: William Vern McCann, Jr., Pat Nuxoll, Chris Hayes, and Verl Long. Commissioner Martin was excused.

II. CITIZEN AND COMMISSIONER COMMENTS

Chairman McCann welcomed Commemorative Air Force crew members Mel Tonswold, Benna Tonswold, and Jim Richie. They talked briefly about the role of the B-17 and B-25 as flying museums and thanked the Board for their support of their mission.

Chairman McCann then asked if there were any citizen comments.

Doug Black announced he'd been contacted by a gentleman from California who owns a J-3 Cub once used by Bert Zimmerly to train student pilots. The Cub has been totally restored. Mr. Black believes the owner found him through DeeAnn's press release in the Idaho Department of Commerce website.

III. APPROVAL OF MINUTES

Chairman McCann asked if there were any changes to the Wednesday, July 27, 2011 regular meeting minutes. Commissioner Hayes moved to approve the minutes as distributed. Commissioner Long seconded the motion and it passed unanimously.

IV. FINANCE

A. APPROVING VENDOR PAYMENTS

Commissioner Nuxoll detailed the list of the vendor payments in the commissioners' package. Commissioner Long moved to approve the vendor payments. Commissioner Hayes seconded the motion and it passed unanimously.

B. FINANCIAL REPORT REVIEW

Commissioner Nuxoll handed out copies of the latest financial reports, including the cash flow, PFC reconciliation, and accounts receivable. Commissioner Hayes moved to approve the financial report. Commissioner Long seconded the motion and it passed unanimously.

V. OLD BUSINESS

A. MINIMUM STANDARDS FOR COMMERCIAL AERONAUTICAL ACTIVITIES

Chairman McCann summarized information provided by Commissioner Martin, noting that about two more meetings will be needed to produce a draft for Board review.

B. PARKS, CORS, AND GOLF COURSE

Chairman McCann began the discussion by summarizing the Monday Council work session. Commissioner Nuxoll stated the City Manager advised him the City planned to contribute \$40,000 this year and an additional \$40,000 next fiscal year, though the context was not clear. He reminded the Commissioners the Board had asked to renegotiate the leases so that the Authority could receive something closer to market value. He went on to explain that the City continues to feel that this is a contribution to the airport when the money should go to Parks and Recreation to pay rent on the land they lease from the Authority. Chairman McCann mentioned there had been no communications as of late. Commissioner Long asked if the Board would consider a conditional termination of the leases to which Commissioner Nuxoll responded that there has been movement on the City's part and he was not yet ready to vote for termination. Commissioner Hayes argued that without termination, the Authority Board may well find itself in the same position next year. Commissioner Nuxoll said he thinks termination would not be good from a public relations standpoint. Chairman McCann agreed, stating that termination would make the board look adversarial. Commissioner Long moved to reopen the motion to terminate. Commissioner Hayes seconded the motion. The motion failed for the lack of a majority with Commissioners Long and Hayes voting in favor of the motion, Chairman McCann and Commissioner Nuxoll against.

C. BUDGET UPDATE

Chairman McCann asked Commission Nuxoll to review the status of the budget. Commissioner Nuxoll handed out the latest version which assumes some additional revenue from the parks though not market value. He then gave a brief synopsis of the budget and explained that without full value from the City, some maintenance items will be once again deferred. A summary will be published in the Lewiston Morning Tribune once in accordance with state law not later than the third week in August. He plans to have that done Sunday, August 14th. He also recommends the Board conduct their public hearing August 24th. Commissioner Hayes moved to approve the budget as presented by Commissioner Nuxoll. Commissioner Long seconded the motion and it passed unanimously. Commissioner Nuxoll then moved to publish the FY 12 budget in the Tribune August 14th and set the public hearing for August 24th. Commissioner Hayes seconded the motion and it passed unanimously.

VII. RECURRING BUSINESS

A. AIRPORT MANAGER'S REPORT

Chairman McCann asked Mr. Turner for his report. Mr. Turner summarized the situation with the FAA furloughs and their impact. He then reviewed the Commissioners package,

pointing out the Record of Negotiations with Riedesel for the south side taxiways/apron engineering. The process included an independent estimate from another engineering firm and the package has gone to FAA for their concurrence. Once that has been received, a draft contract amendment will be developed. Mr. Turner then noted the business statistics, then briefed the Board on the status of the TSA training facility. GSA has reversed its earlier position of being ready to find a contractor and now claims they will need \$12,000 to \$15,000 in engineering/architectural services to complete approximately \$6,500 in tenant improvements.

B. COMMISSIONER COMMENTS

Chairman McCann asked if there was any problem with scheduling the next meeting for August 24th at 5:00 pm. There were no objections expressed.

VII. ADJOURNMENT

There being no further business to come before the Board, Chairman McCann reminded Commissioners their next meeting would take place at 5:00 pm, August 24, 2011, then adjourned the meeting at 6:55 pm.

Robin L. Turner, AAE
Airport Manager/Recording Secretary