

**Lewiston- Nez Perce County Regional Airport Authority  
Special Session Meeting Minutes**

Airport Administration Conference Room  
Third Floor, Airport Terminal Building  
406 Burrell Ave., Lewiston, ID 83501

Tuesday, April 11, 2017 – 7:00 pm

**I. CALL TO ORDER**

Chairman McCann called the meeting to order at 7:00 p.m. Members present included Commissioners Jim Finley, Pat Nuxoll, Verl Long and Bill McCann, Jr. by phone. Commissioner McCormick's attendance was anticipated. Also present at the Board's request were DeAnn Scrabeck, Doug Black, and Airport Manager Turner.

**II. EXECUTIVE SESSION**

Commissioner Long moved to adjourn to executive session in accordance with Idaho Code Section 74-206(1)(a): To consider hiring a public officer, employee, staff member, or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. Commissioner Nuxoll seconded the motion, and it passed unanimously.

**III. RETURN TO SPECIAL SESSION**

Commissioner Finley moved to return the Board to General Session. Commissioner Long seconded the motion, and it passed unanimously.

**IV. GENERAL SESSION**

Chairman McCann asked Commissioner Nuxoll to summarize the conversations between the Board and Airport Manager Candidate Stephanie Morgan. Commissioner Nuxoll reminded Board members that they'd offered the Candidate a salary of \$90,000 and a package that included the standard employee insurance package of medical, dental, and optical, a small life insurance policy, up to \$6,500 in moving expenses, and a six-month merit review which could result in a pay increase which the candidate might use for AAAE Accreditation purposes. In a separate conversation with Airport Manager Turner, Candidate Morgan asked if the Board would consider: a "signing bonus" of \$7,000 up front in lieu of moving expenses; separating the merit increase from AAAE Accreditation expenses; and three months' severance should she be terminated. Commissioner Nuxoll moved to counter the Candidate's counter-proposal by authorizing: an allowance of \$2,500 to be paid at the end of the first month, then a \$1,000 allowance for the next four months up to a maximum of \$6,500; retention of the six month performance review with a merit increase in salary if appropriate with the Authority covering the AAAE accreditation costs; and no severance allowance. Commissioner Finley seconded the motion, at which time Commissioner McCormick arrived. Commissioner Nuxoll summarized the discussion and the motions on the floor. Commissioner Long explained that he would be abstaining because he'd been unable to participate in any part of the interview and selection process to date due to his illness. There being no further discussion, Chairman McCann called for a vote. The motion

passed with Commissioner Long abstaining and Commissioners Finley, McCormick, Nuxoll, and McCann voting Aye.

V. **ADJOURNMENT**

There being no further business to come before the Board, Chairman McCann adjourned the meeting at 7:45 pm.

A handwritten signature in black ink, appearing to read "Robin L. Turner". The signature is fluid and cursive, with a large initial "R" and "T".

Robin L. Turner, AAE  
Recording Secretary