

**Lewiston- Nez Perce County Regional Airport Authority  
Special Session Minutes**

Airport Authority Conference Room  
Airport Terminal Building, Third Floor  
406 Burrell Avenue  
Lewiston, ID 83501



**Monday, June 11, 2018 – 4:00 pm**

**I. CALL TO ORDER**

Chair Pro-tem Tony Maiorana called the meeting to order at 4:00 pm.

**II. ROLL CALL**

Commissioners present: Deb Smith, Tony Maiorana, and Joe Gish. Commissioner Jim Bennett excused.

**III. WORK SESSION**

FOLLOW UP: LEGAL SERVICES REQUEST FOR QUALIFICATIONS (RFQ)

Chair Pro-tem Maiorana reminded those present that the Board had voted to interview Jennifer Douglas of Douglass Law, PLLC for the purpose of determining whether the Board was interested in retaining her as legal counsel to the Authority and whether she was interested in taking the Authority as a client. Ms. Douglass then summarized her career and philosophy of client representation. The Board members provided her their backgrounds, then a discussion followed on topics ranging from the Open Meeting Law to conflicts of interest to implementing the City/County Joint Powers Act. Her fees for organizational representation are \$120 per hour. Commissioner Gish moved to retain Jennifer Douglas at \$120 per hour for six months. Commissioner Smith seconded the motion, and it passed unanimously.

Ms. Douglas will provide the Authority with an engagement letter.

**IV. ADJOURNMENT**

There being no further business to conduct, Commissioner Smith moved to adjourn. Commissioner Gish seconded the motion, and it passed unanimously.

  
Robin L. Turner  
Recording Secretary