

**Lewiston-Nez Perce County Regional Airport Authority  
Board of Commissioners Work Session  
Minutes of February 20, 2013**

**I. CALL TO ORDER AND ROLL CALL**

Chairman William Vern McCann, Jr. called the Authority Board to order at 2:32 p.m. Commissioners present: William Vern McCann, Jr., Pat Nuxoll, Mike Martin, Verl Long and Chris Hayes.

**II. CITIZEN COMMENTS**

Chairman McCann invited citizens to address the board with questions or comments, but there were none.

Doug Black, Friends of the Airport, announced that single stream recycling will become available to commercial accounts within the City of Lewiston. He understands that would include the airport and he estimates savings of about \$100 per month.

**III. MARKETING/PUBLIC RELATIONS COMMITTEE UPDATE**

Chairman McCann asked DeAnn Scrabeck of the Airport Friends to provide the Board an update on the marketing committee's activities. DeAnn briefed the Commissioners on the development of a marketing "tool kit". She described progress on the new letterhead and business cards, and then described a brochure they are working on jointly with Valley Vision. She would like to see the City improve the community's airport directional signage and change the turn lane markings on Bryden Avenue where it intersects with 4<sup>th</sup> Street E. She will draft a letter to City Manager Bennett for Chairman McCann's signature. The Nez Perce Tribe has a nice display in the northernmost display cabinet on the first floor.

Doug Black briefed on the Air Festival scheduled for September 14<sup>th</sup>. Intended to be a family event, the festival will have an "Aviation in Agriculture" theme. He also discussed the possibility of an informal survey to determine the reason for the apparent increase in corporate aircraft traffic in and out of Lewiston.

**V. SOUTHSIDE DEVELOPMENT**

Chairman McCann introduced Mr. Justin Pietz of Armstrong Consultants who has been working on a layout plan for the south side Business Park. He then announced he may have to leave before the meeting's conclusion in which case Vice Chairman Martin would facilitate the discussion. Using a projector and power point, Mr. Pietz displayed the latest iteration of the Southside Business Park. Commissioners offered several recommendations. Vice Chairman Martin summarized the major points. Mr. Pietz will make those changes to the layout plan, add a concept layout for the non-aviation area, then bring it back for inclusion in the Board's Development Policy.

**IV. ADJOURNMENT**

After a brief discussion, Vice Chairman Martin announced the Board would meet in regular session next on March 13, 2012 at 5:00 pm, then adjourned the work session at 3:40 pm.

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Robin L. Turner, AAE  
Airport Manager/Recording Secretary